



Paid Counseling Internship or Traineeship

Job Description

APPLICATION DEADLINE: ongoing

POSITION AVAILABLE: August 2019

Date Posted:	04/05/19
About North Marin Community Services	North Marin Community Services (NMCS) is a one-of-a-kind 501c3 non-profit agency with a mission is to empower youth, adults and families in our diverse community to achieve well-being, growth and success. NMCS, a merged organization of the Novato Youth Center and Novato Human Needs Center, was formed on January 1, 2018. Become a part of the NMCS community filled with youth, families, and a dedication to providing a supportive, professional working environment. Located in beautiful Novato/CA, Marin County, we value teamwork and collaboration, cultural competence, excellence, integrity, and learning and continuous improvement. Visit www.northmarincs.org for more information us.
Job Title:	Clinical Associate or Trainee
Status:	63% FTE (25hrs/wk. minimum); Non-Exempt hourly position, 38 weeks (Mid-August through June) Additional hours may be available up to 32 hours per week if adding Clinic counseling.
Salary Range:	Associates: \$19 per hour. Generous benefit package (pro-rated to FTE) including medical and dental benefits, PTO, retirement matching, employee assistance program, and childcare discount. Trainees: \$500 Stipend.
Reports to:	Clinical Supervisor for clinical support; Wellness Program Manager for administrative support.
Purpose:	We are seeking a candidate with a Master's level MFT Intern or MSW Associate in search of clinical hours working with children and families at school sites in the Novato Unified School district. Other opportunities to serve youth and families of the Novato Community at one of our two clinic sites are available.
Essential Functions:	<p>Clinical Services: 1) Provides scheduled individual and family therapy, both at assigned school site(s) and at the agency, as appropriate; 2) provides group therapy and targeted/thematic groups as appropriate (i.e. girls' groups, life skills groups, and art therapy groups, etc.); 3) provides crisis intervention and follow-up as needed; 4) in coordination with supervisor, evaluates need, and carries out plan, for emergency hospitalization or police intervention, if needed; and 4) consults with principal, school teacher, school psychologist, and others to provide continuity of services between mental health and educational resources and objectives.</p> <p>Case Management: 1) Assesses needs, locates and arranges for appropriate referrals of clients as needed; 2) participates in Student Study Team (SST) meetings, establishing Individual Education Plans, as well as other school meetings; 3) encourages and supports family participation in school meetings as appropriate; 4) collaborates and maintains collateral contacts with school and community resources, including school resource officers, county, court, and probation officers, in addition to parents and significant others.</p> <p>Training and Consultation: 1) Facilitates workshops and provides consultation to parents and teachers; 2) promotes team-building and problem-solving; 3) participates in staff and team meetings, trainings and in-service meetings, and other meetings as assigned.</p> <p>Documentation: 1) Prepares initial and on-going treatment plans; 2) monitors treatment plan implementation and revision of treatment goals and interventions; 3) ensures that all paperwork and charting requirements reports are completed and submitted in a timely manner, as described within the NYC Youth and Family Counseling Program Manual; 4) supports integrity of service contract by monitoring eligibility requirements, as necessary; and 5) performs other duties as assigned.</p>
Minimum qualifications:	Licensed Eligible Registered Associate: NMCS Clinicians are required to practice within their scope of practice and in alignment with the highest level of ethics, personal integrity, clinical insight, competency, and maturity of judgment. Clinicians will practice within the tenets of professional ethics

of social workers, psychologists and marriage and family therapists.

- Demonstrates strong assessment skills with reference to the DSM V and well-developed interviewing skills
- Has knowledge and awareness of the therapeutic process and exhibits skills in facilitating that process both in written and verbal form
- Ability to work independently and as part of a team and effectively with other professionals
- Has knowledge of and ability to work in a community and agency structure
- Demonstrates ability to carry out community assignments including those connected to the school sites
- Knowledge and familiarity with multi-cultural populations, especially Latino and African-American communities
- Possession of a Master's degree from an accredited college or university in social work, marriage and family therapy, or in a closely related field
- Licensed MFT/LCSW or license-eligible, registered with the BBS
- Spanish-speaking ability is strongly preferred; bicultural applicants are encouraged to apply

Other Requirements:

Job may include walking up and down stairs, standing, lifting and moving small items of up to 25 lbs. Candidate must pass a livescan background check and a pre-employment health exam including proof of vaccinations and TB test clearance (costs reimbursed). An applicant with a conviction, other than a minor traffic violation, including a misdemeanor and/or felony, will not receive background clearance.

To apply for this position:

Please submit your resume and cover letter by e-mail (preferred) or mail to:
HR@northmarincs.org
North Marin Community Services
Attn: Counseling Program
680 Wilson Avenue, Novato, CA 9494
Bilingual applicants are encouraged to apply.